

JDPA COMPLIANCE READINESS DATA COLLECTION AND MANAGEMENT CHECKLIST

- ✓ **DO YOU KNOW THE STORY OF DATA WITHIN YOUR ORGANIZATION?**
 - WHAT TYPES OF DATA DO YOU HAVE?
 - WHERE ARE YOU GETTING THE DATA FROM?
 - WHERE/HOW IS THE DATA STORED?
 - WHO HAS ACCESS?
 - WHAT ACCESS CONTROLS ARE IN PLACE?
 - DO YOU HAVE DATA BACKUP AND RECOVERY PROCESSES IN PLACE?
 - WHAT IS YOUR DATA RETENTION PERIOD?
 - HOW ARE YOU DISPOSING OF THE DATA?
- ✓ **DO YOU NEED A DATA PROTECTION OFFICER?**
- ✓ **DO YOU HAVE A PRIVACY NOTICE OR PRIVACY POLICY?**
 - DO YOU KNOW WHERE IT SHOULD BE PLACED?
- ✓ **WHO ARE YOUR DATA SUBJECTS?**
- ✓ **DO YOU KNOW HOW TO PROCESS A DATA SUBJECT REQUEST?**
- ✓ **DO YOU KNOW HOW TO FILE A DATA BREACH?**
- ✓ **DO YOU KNOW HOW TO COMPLETE A DATA PRIVACY IMPACT ASSESSMENT?**

FOR MORE INFORMATION ON JDPA COMPLIANCE, CONTACT US TODAY!
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