

The background of the page features a woman with curly hair looking down at a screen. Overlaid on the image are various digital icons related to data security, including padlocks, gears, and network nodes, all in shades of blue and white.

JDPA COMPLIANCE READINESS DATA COLLECTION AND MANAGEMENT CHECKLIST

✓ **DO YOU KNOW THE STORY OF DATA WITHIN YOUR ORGANIZATION?**

- WHAT TYPES OF DATA DO YOU HAVE?
- WHERE ARE YOU GETTING THE DATA FROM?
- WHERE/HOW IS THE DATA STORED?
- WHO HAS ACCESS?
- WHAT ACCESS CONTROLS ARE IN PLACE?
- DO YOU HAVE DATA BACKUP AND RECOVERY PROCESSES IN PLACE?
- WHAT IS YOUR DATA RETENTION PERIOD?
- HOW ARE YOU DISPOSING OF THE DATA?

✓ **DO YOU NEED A DATA PROTECTION OFFICER?**

✓ **DO YOU HAVE A PRIVACY NOTICE OR PRIVACY POLICY?**

- DO YOU KNOW WHERE IT SHOULD BE PLACED?

✓ **WHO ARE YOUR DATA SUBJECTS?**

✓ **DO YOU KNOW HOW TO PROCESS A DATA SUBJECT REQUEST?**

✓ **DO YOU KNOW HOW TO FILE A DATA BREACH?**

✓ **DO YOU KNOW HOW TO COMPLETE A DATA PRIVACY IMPACT ASSESSMENT?**

FOR MORE INFORMATION ON JDPA COMPLIANCE, CONTACT US TODAY!
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